

**The Hope Center for Autism, Inc.**  
Minutes of a Board of Directors Meeting  
September 8, 2014  
1695 SE Indian Street, Stuart, Florida

The meeting was called to order at 12:05 p.m. by Vice-President Linda Peirce.

Directors Present, Linda Peirce, Cheryl Hendrix, and Jim Applegate.

Directors Absent: Sherry Bernal and Becky Dresser

Others Present: Executive Director - Stacie Routt, Shannon Keiss and Charles Santos

The agenda was distributed. A Motion was made to approve the agenda as published. The motion passed.

A motion was made and seconded to approve the minutes from the meetings held on April 28 and June 9. The motion passed.

A motion was made and seconded to approve the audit. The motion passed.

A motion was made to approve the CPA firm for next year's audit was made. Discussion was held. The motion was seconded and passed unanimously.

The golf tournament on Saturday is sponsored by the Jupiter Light House Masonic Lodge # 340 F & AM. No board action is necessary on this agenda item.

The closing on the sale of the land in Palm City should be in less than 60 days. No board action is necessary on this agenda item.

Public Comment: Shannon states that there is a Dining to Donate Event at Chilis Restaurant with 10% of the dinner bills being donated to the Hope Center.

**Directors Report:**

Stacie reported that workmen's compensation has been obtained through the state and that all of the directors have done the paper work for the waivers.

Twenty-eight students are currently enrolled and some additional students are going through the screening and testing eligibility process with the School District.

Shannon has visited with some of the schools that have our matriculated students to help them with behavioral issues.

Stacie attended the District board meeting and said a few words in recognition of this being our 10<sup>th</sup> year.

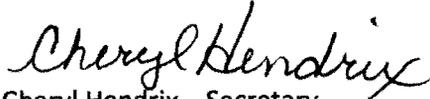
The school is accepting donations on behalf of Charlie, a former student, who was killed in a boating accident.

Charles Santos was introduced to the board. His son Michael is a student. Mr. Santos has been an educator for 13 years and has expressed an interest to be on the board. His resume was distributed at the last board meeting. To accommodate his schedule it was agreed we would attempt to have board meetings after 3 p.m.

Discussion was held about hiring of a new teacher. Lots of interviews have been conducted. Discussion was held about where to post the opening and where to look for individuals who have the appropriate credentials.

Based on a motion, the meeting was adjourned at 12:45 p.m.

Respectfully submitted,

  
Cheryl Hendrix, Secretary

**The Hope Center for Autism, Inc.**  
Minutes of a Board of Directors Meeting  
December 8, 2014  
1695 SE Indian Street, Stuart, Florida

The meeting was called to order at 2:45 p.m. by President Sherry Bernal.

Directors Present: Sherry Bernal, Cheryl Hendrix, and Becky Dresser.

Directors Absent: Linda Peirce and Jim Applegate

Others Present: Executive Director - Stacie Routt and Shannon Keiss. Charles Santos arrived at 3:00.

The agenda was distributed. A Motion was made to approve the agenda as published. The motion passed.

Sherry provided an update on the sale of the Palm City property. She has signed all of the papers. The escrow is waiting for the buyer to sign the papers. Apparently the buyer is waiting to sign the papers after other property is sold. Stacie asked where the proceeds from the sale should be deposited. The money will go to the operating account because that is the account from which the payments were made.

A motion was made to approve the minutes of the last meeting. The motion was seconded and passed.

Item number 5 on the agenda is stricken because it was addressed at the last meeting.

There is no public comment.

Directors Report: Current enrollment is at 32 students.

Shannon and Stacie attended the Charter School conference. After discussion about the conference Stacie was instructed to investigate technology boards, also known as smart boards or bright links, regarding product specifications and prices.

Charles Santos wants to approach the Martin County Education Foundation on the possibility of getting grants for the teachers. A motion was made, seconded and passed to allow Charles Santos to approach the Martin County Education Foundation to seek grants for Hope Center teachers.

Sherry reported that the Entertainment books are available for \$25 each.

Stacie reported that the Hope Center will be applying for a United Way Grant again, to fund summer camp.

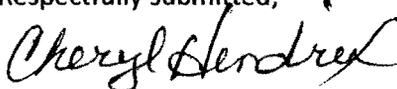
Next meeting is scheduled for Jan. 12 at a time to be determined.

A Motion was made to elect Charles Santos to the board of directors and to re-elect Sherry Bernal, Becky Dresser, Cheryl Hendrix, Linda Peirce and Jim Applegate to the board of directors. The motion was seconded and passed unanimously.

A Motion was made to elect Sherry Bernal as president, Linda Peirce as vice-president, Cheryl Hendrix as secretary and Jim Applegate as treasurer for the ensuing year. The motion was seconded and passed unanimously.

There being no further business to come before the board, the meeting was adjourned at 3:30.

Respectfully submitted,

  
Cheryl Hendrix, Secretary

**The Hope Center for Autism, Inc.**  
**Minutes of a Board of Directors Meeting**  
**February 9, 2015**  
**1695 SE Indian Street, Stuart, Florida**

The meeting was called to order at 12:00 p.m. by President Sherry Bernal.

Directors Present: Sherry Bernal, Jim Applegate, Charles Santos, Linda Peirce and Becky Dresser.

Directors Absent: Cheryl Hendrix

Others Present: Executive Director - Stacie Routt and Shannon Kiess

Sherry provided an update on the sale of the Palm City property. The sale has come to a close and the check for the property was deposited in the operating account.

Charles gave an update on his meeting with The Martin County Education Foundation (MCEF). He said his meeting with Lisa Rodes went well. Charles and Lisa met regarding what The Hope Center (HC) has to do in order to receive funding and be a part of the MCEF. Some of the services provided by the MCEF include the adopt a class program, teacher of the year program, etc. Lisa suggested that a representative from HC meet with the board at MCEF to outline the HC's services, needs, affiliations, etc. Sherry suggested that Stacie and/or Shannon be a part of that meeting. Charles is going to send Lisa a thank you letter and CC Stacie and Shannon as well as attempt to set up a time to meet with their board.

Director Report:

FTE Counts are going well, the school currently has 32 students enrolled. An amendment to the budget was reviewed due to the increased state allocation of FTE funding and increase in projected enrollment to allow for additional funding in the training, staffing, and supply sections of the budget. A motion was made to approve the amended budget. The motion was seconded and passed.

Stacie reviewed the 10<sup>th</sup> Annual Golf for Hope information for the event happening on April 18<sup>th</sup>. The school needs assistance getting participants, auction items, and goodie bag items.

The United Way grant for the Summer Slide program has been completed and submitted. A presentation will need to be given at The United Way office on February 19<sup>th</sup>, @11:15. It would be beneficial to have a board member present.

Stacie completed research on the technology that was discussed in the last board meeting. It was noted that the items, such as smart boards, would be beneficial to the classroom and should be added to next year's budget. Linda is going to check in with The Pine School to see what they are doing with the technologies in their classrooms after the school campus has been moved. Linda will update Stacie when she receives the information. Charles is going to check with the technology department at Martin County High School to see if they have any extra supplies that HC can check out. He will update Stacie/Shannon and they will contact Rich at the school district to follow the needed procedures for checking out technology equipment.

A motion was made to approve the minutes of the last meeting with edits. The motion was seconded and passed.

There is no public comment.

Next meeting is scheduled for April 6<sup>th</sup> @ 11:30.

There being no further business to come before the board, the meeting was adjourned at 12:40.

Respectfully submitted,

