



**The Hope Center for Autism  
Volunteer Application**

***Please Print***

Name: \_\_\_\_\_ Application Date: \_\_\_\_\_

Present Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

If you are involved in an emergency when volunteering, who should be contacted:

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

**I would like to volunteer on**

Monday     Tuesday     Wednesday     Thursday     Friday

Mornings (9-11)     Afternoons (1-3)     Home volunteer activities

Summer programs

**Type of volunteer work you are interested in**

Clerical     Create/Assemble classroom materials     Read with students

Maintenance     Fundraising     Peer Pal or Peer Mentor

Students with autism often have very specific interests. As adults, we call those interests – hobbies. If you have any hobbies that you would be willing to share with a student, please list them below.

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As a volunteer at The Hope Center for Autism/The Hope Academy for Autism I agree to abide by the policies and procedures. I understand that I will be volunteering at my own risk and that the organization, its employees and affiliates cannot assume any responsibility or any liability for any accident, injury or health problem which may arise from any volunteer work I perform with the organization. I agree that all the work I do is on a voluntary basis.

**Signature** \_\_\_\_\_

*All volunteers who work at the school while students are on campus need to have a background check completed*

### **Volunteer Sign-in Procedure:**

#### On-campus Volunteers

- Volunteers must sign in at the front office.
- Wear a nametag.
- Sign out when leaving school.

#### Off-campus Volunteers

- Track your hours
- Complete and submit documentation of hours
- Volunteer time will be verified and recorded.

All volunteers are checked against the Florida Department of Law Enforcement's Sexual Predators and Offenders Registry prior to being placed in any volunteer position.

### **Levels of Volunteering**

**Level 1:** Service on campus during school hours under direct supervision of staff at all times.

No additional background check is necessary.

**Level 2:** Any service on campus during non-school hours and all off campus service.

Level 2 requires a background check every two years.